



School Site Council (SSC) October 15, 2019 3:00 PM Minutes

1. **Call to Order:** Alvillar at 3:05
2. **Roll Call for Membership:**
 - a. Watson, Estrada, Anderson, Alvillar, Garcia-Heller, Herrera, Flores, Rincon
3. **Approval of the Agenda** Action Item
 - a. Garcia-Heller motioned to approve agenda with amendments:
 - i. table two items to the next SSC meeting (5b-Math Prof. and 6a-SPSA),
 - ii. include amendment to the minutes information item 6d-GLAD reports (under principal's report) Flores 2nd
 - iii. all in favor; no discussion; unanimous passage
4. **Approval of Minutes for the August 28, 2019 Meeting** Action Item
 - a. Garcia-Heller motioned to approve the minutes with the amendments
 - i. in section 7b (Garcia-Heller requested additional information regarding the total cost of paying for the training of two teachers to become GLAD trainers)
 - ii. in section 6, DAC/DELAC should be separate; Herrera 2nd
 - iii. all in favor; no discussion; unanimous passage
5. **Budget Update** Action Item
 - a. Estimated 19/20 budget was shared last time;
 - i. The district allotted one more hour of noon duty per day because of increased enrollment (548)
 - ii. a 5th person needs to be added for 1.5 hours a day (11-12:30); costing Loma \$640 from site control
 - iii. the 5th person will soccer/grass field
 - b. Math Professional Learning Books for K-6 (tabled to next month)
 - c. 2019 CABE Mini-Conference 11/9/19
 - i. 6 parents are interested in attending at \$100 each (\$600 comes out of title 1 parent participation)
 - ii. Herrera motioned to approve, Garcia-Heller 2nd
 - iii. all in favor; no discussion; unanimous passage
6. **Principal Report**
 - a. SPSA (tabled to next month) Action Item
 - b. School Safety Plan Action Item
 - i. The SSP PowerPoint was shared with parents at Parent/Coffee meeting; it is a living document worked on all year long
 - ii. Members of SSP team review parts of the plan, give input and look at emergency procedures; gets reviewed by someone at the district and gets approval from staff and others; currently Bree, Elsa and a parent are working on it. They consult with other members: Officer SRO, Amanda, Ramon, Sharon review the plan; On

Oct. 11 our staff was trained, and they reviewed their different roles, safety procedures and will inspect equipment; Bree will schedule a tabletop practice exercise soon;

iii. CRITICAL DATA was shared

1. SUSPENSIONS: last year 2018-2019 4 students were suspended out of school in 8 different incidents; one student had 4 and is no longer at Loma
2. EXPULSIONS: No expulsions in the 2018-2019;
3. ATTENDANCE:
 - a. rate is 95.6% - ideal goal is >98% ; right now we rank 28 at the district; we were 34/46 last year); Bree will share data between excused and unexcused next time; most problems are in TK and K; attendance recognition is being done on a weekly basis; the inflatable incentive is pending approval from the district; intended parties were not able to fulfill district requirements; Bree is working on it.
4. CALLS FOR LAW ENFORCEMENT: 31 calls in 2018-2019 i.e., 6 calls more than last year; however, number falls within CVESD law enforcement average expectations; Bree reviewed data and will clarify what 8 'other' calls incidents were for; Flores and Alvillar would like more clarification as to the details on the incidents reported; Bree will look into it. Bree asked SSC members for approval regarding this section because it gets reported out.
5. SNAP SHOT OF CRIME DATA – 6 months (slide show)
 - a. Within ½ mile from school, assault, vehicle break in theft and motor vehicle is most popular
 - b. Megan's law requires list of a sex offenders in area (200 registered within 2-mile-radius)
 - i. Teachers will be asked to abide our lock door policy
 - ii. Doors surrounding our campus and exterior doors will be checked for functionality
 - iii. Sharon stone will be asked to advise regarding the concern of getting locked in
 - iv. Garcia-Heller wants Loma to consider a new Key-Policy: a sub-master key could give teachers access to all classroom doors in an emergency; Bree will look for advisement re this
 - v. Herrera wants Loma to have adult's bathrooms locked at all times to protect students from being pulled into them by a perpetrator
 1. Bree will survey other schools to see what they are doing
 2. These questions will be brought up to school safety team
6. Loma is in the right track for goals in safety plan
 - a. We continue to celebrate student achievement and attendance
 - b. We continue to be proactive in supporting students' behavior and academics through multi-tier system of support
 - c. We continue to monitor student achievement and academics
 - d. Bree shared info regarding all systems Loma has in place
 - e. 2-Goals:
 - i. GOAL 1: Improve staff development on emergency preparedness; By June 2020, staff will be trained on all emergency preparedness procedures and will have all materials needed to perform these procedures and emergency functions; Build capacity with safety committee-involve more staff, students, parents, community

members; quarterly committee meetings will be scheduled; Garcia-Heller asked about the source of funding to replenish and/or obtain any materials the teams deemed necessary and the projected time required to acquire them; Bree will follow up and consult Stone, Isla, and Kona-Ice.

- ii. GOAL 2: to increase consistency with campus diligence and security and ensuring a lock-door policy is adhered to; in the event of an intruder on campus, because of the layout of our school, an intruder can have access to 6 classrooms; Bree will monitor the use of lock doors;

7. ADDITIONAL NEXT STEPS:

- a. Share safety plan with SRO
 - b. Meet with safety committee;
 - c. survey staff and community re implementing morning Safety patrol
 - d. Work with the city to improve traffic pattern
 - e. Garcia-Heller asked about goals and supports systems regarding Tier II, Tier III students to reduce impact and safety of others:
 - f. Approval needed to Communicate safety plan to the public
 - i. Herrera suggested using technology and recoding a video, updated as necessary, to inform parents about our safety
 - ii. SRO will be approached to create a video
 - a. Anderson motioned to approve; Herrera 2ND
 - b. all in favor; no discussion; unanimous passage
- c. 5th Grade DI Teacher Position Information Item
- i. Steven Cooper has been hired; comes from Utah; has experience teaching DI; has lived in Tijuana; started today; knowledgeable with technology in the classroom
- d. GLAD Report (@55)
- i. Training started in Sept. 2018; 1 week-long training for Reina Galvez and Karen Lee cost \$7176; in Feb 2019 they attended 1 week-long training for \$1601; the certifier from Orange county cost \$4960; and an additional 2 half-days subs were required for \$146 for a total \$13,738.54
 - ii. Over fall break they trained 11 teachers (9 from Loma and 2 Vista Square teachers)
 - iii. The two Vista Square teachers will reimburse Loma \$2140 reducing the cost (\$13738-\$2140= \$11,598)
 - 1. The cost per individual teacher for their Tier-1 certified 6-day training is \$1070 (therefore, the cost for 9 Loma teachers would have amounted to \$9630)
 - iv. Karen and Reina can do trainings moving forward any time to offset Loma's investment; money will come back to our site and they will get a stipend.
 - v. Garcia-Heller asked about assurances made regarding their stay at Loma Verde; Bree indicated none were made; they are not obligated to remain at Loma; it is projected that any additional trainings they conduct at Loma would offset the cost for their training.
 - vi. Alvillar suggested surveying teachers to ask their needs so our GLAD trainers can conduct trainings addressing specific areas of need; GLAD trainers can support individual teachers in/out of the classroom

- vii. Garcia-Heller cautioned making large budget commitments training Loma staff members and reminded us of the gravity of using our small budget to train these teachers. Other school would not have approved 6-day training;
- viii. Alvillar vaguely recollects that the district was at the time offering teachers to get GLAD certified; she does not recall SSC having voted on approving \$14,000; it was not presented in that manner; this cost is extensive
- ix. Bree appreciates that they are on site and readily accessible to our staff; Reina and Karen will remain with us for the duration of this year.
- x. Bree will survey teachers and talk to Reina and Karen to involve them in training teachers on Friday's and admin-time during collaboration; Garcia-Heller suggested their resources and GLAD samples, materials, pictures, be made available and uploaded for all teachers to access. Bree will inquire about copyright GLAD regulations regarding uploading video-recordings of Reina and Karen modeling GLAD strategies

7. Data Review

Information Item

- a. Attendance
- b. Achieve3000 2nd-6th
 - i. Pre-test: 20% CCR, last year we were at 17%; carefully monitoring will happen to ensure gains stay constant
 - 1. Three individuals from South Bay Community Services will tutor 2nd and 4th grade students after school
- c. Hanover Survey
 - i. Slide show analyzing many areas (Students' self-awareness, Growth mind set, etc,)
 - 1. Many categories were examined
 - a. Communication with parents
 - b. Teacher admin and district
 - c. Percentage of respondents
 - i. Bree will contemplate various ways to encourage and increase participation
 - ii. Bree will find out if data can be made public and will share more Survey results at the next meeting

8. Committee Reports

Information Item

- a. ELAC
 - i. Flores did not bring info; meeting was held on OCT 10
- b. DAC/DELAC
 - i. Flores SEPT 10; same meeting as ELAC; spoke about MTSS, reclassification and budget
 - 1. how it is being cut and factors affecting it: teachers retiring, district administration; cost of living COLA; declining enrollment affecting schools;
 - 2. parent academy on oct 19 at vista square on Saturday -dr. Escobedo will be key speaker; multi-tier system of supports; 19 schools receiving awards -including Loma Verde; PBIS year-3; Noon-duties training;
 - ii. Tier 3 next steps; noon duties training; support for English learners; reclassification; training for PTA/PTO fund raising opportunities;
 - iii. Garcia-Heller clarified districts' reserves and incoming money and impact on schools' budget; 6 million in new ongoing money; budget meeting is next week on the 23
- c. BAC
 - i. No meeting has been held

9. **Items for Next Agenda**

Information Item

- a. Two items tabled: SPSA and in school suspension data (excused and unexcused absences); Stone follow up on key masters; supplies for safety plan; clarify incidents on law ; discuss glad plan; Hanover survey 'public status; Bree will share reclassifying kids and number of kids reclassified; 41 tentative, pending approval (multiple sources of data is considered to make decisions);

10. **Oral Communication**

Information Item

- a. Parent academy
- b. Computer for kids will be shared at Coffee with Principal meeting on October 30: info will be shared; distribution is projected to be in December
- c. Garcia-Heller requests to amend minutes from prior meeting; Bree will amend

11. **Adjournment**

4:41 Anderson motion to approve, Herrera 2nd all in favor.

The next regular meeting of the Loam Verde School Site Council will be held on November 12, 2019 at 3:00 p.m. in classroom 404.