



## School Site Council (SSC) November 12, 2019 3:00 PM Minutes

1. **Call to Order:** Alvillar @ 3:06
2. **Roll Call for Membership:**
  - a. Watson, Estrada, Alvillar, Garcia-Heller, Herrera, Rincon, Cardona, Anderson
3. **Approval of the Agenda** (5 minutes)
  - a. Current agenda, October 15<sup>th</sup> minutes, and August minutes with revision, SPSA
  - b. Watson added informational item 5c, under Budget
    - i. Herrera motioned to add information item 5c; Garcia-Heller 2<sup>nd</sup>: all in favor; no discussion; motion carries.
  - c. Garcia-Heller motioned to approve agenda; Cardona 2<sup>nd</sup>: all in favor; no discussion; unanimous passage
4. **Approval of Minutes for Aug. 28<sup>th</sup> and October 15<sup>th</sup>** (10 minutes)
  - a. Aug 28<sup>th</sup> minutes: (2 minutes)
    - i. Watson noted the two revisions to the Aug. 28<sup>th</sup> minutes: Item 6, 4<sup>th</sup> bullet: now says "DAC rep" and not "DAC/DELAC rep" -Charlene Verdugo
    - ii. Item 7b, 2<sup>nd</sup> bullet now says "Garcia-Heller requested..."
    - iii. Cardona motioned to approve the revisions to Aug. 28<sup>th</sup> minutes; Herrera 2<sup>nd</sup>; all in favor; no discussion; unanimous passage
  - b. Oct. 15<sup>th</sup> minutes (8 minutes)
    - i. Garcia-Heller noted errors: Remove item 10c: 'oral communications' do not need to be added to the minutes;
      1. Garcia-Heller motioned to remove 10c; all in favor; none oppose
    - ii. Herrera requested that the word "re" under item 5b, section 4, be spelled out "regarding"
    - iii. Herrera motioned to approve Oct. 15<sup>th</sup> minutes; Cardona 2<sup>nd</sup>; all in favor; no discussion; unanimous passage
5. **Budget Update** (45 minutes)
  - a. No changes to estimated 19/20 working budget (2 minutes)
    - i. Garcia-Heller requested these budget reports be sent out early to give members time to review them
  - b. GLAD Professional Development (38 minutes)
    - i. Reina Galvez and Karen Lee are Tier III GLAD teachers gave an overview and shared what has been done at Loma
      1. They surveyed teachers: 14 teachers responded; teachers asked for additional training on strategies; Watson and Diaz will offer release support for Galvez and Lee to support teachers 1-2 times per week
      2. Current budget cannot afford offering teachers stipends to attend GLAD trainings; trainings can only be offered on the weekends and during breaks; Loma teachers would have to volunteer their time to attend; district teachers would have to pay for GLAD training sessions; Watson is working with budget and logistics to invite district teachers;

3. GLAD trainers can only have 1-2 cohort trainings per calendar year with 25 participant capacity
4. Garcia-Heller suggested looking into funding GLAD trainings (trainers and Loma participants)
  - a. Watson will look into how funding was allocated in 2014 to compensate teachers for attending GLAD training sessions
  - b. Flores suggested allocating GLAD-training funds coming into Loma to compensate teachers
5. Alvillar shared how GLAD implementation, Lucy Calkins writing units of study, and Tides Data collection/analysis were instrumental in receiving the 2018 CA Distinguish Award
- ii. Galvez and Lee are seeking funding to attend a refresher certification training at Orange County in January
  1. Cost \$2300 for both (training, hotel, mileage, meals) out of Title 1;
    - a. Budget action item for Dec. 18<sup>th</sup>
- c. 2 Lenovo computers needed: funds have already been allocated (5 minutes)
  - i. ELPAC assessments for TK-6 in February will be online this year; two additional computers are needed to help with testing; 2 Lenovo computers \$680 and a staff computer needs to be replaced \$1111 (from Books and Supplies budget).
  - ii. Garcia-Heller asked how quickly we are able to acquire computers when we have an increase in enrollment; Alvillar would like to know how we are differentiating the computers owned by Loma and those owned by the District. Watson indicated Karen, our tech person, has been keeping track of that information

## **6. Principal Report**

- a. SPSA 2019-2020 goals
  - i. Changes to SPSA goals
    1. Comprehensive Needs Assessment data was updated, page 4
    2. Mobility rate 25% and Truancy and Attendance, page 6-7
    3. Closing the Achievement Gap (base line data and expected), page 8
    4. Scores declined from previous years, middle of pages 9-10 -5x5 grid
    5. GLAD and Math Action items on pages 16-18
    6. Tier supports: Tier 1- good instruction; Tier 2-extra supports needed; Tier 3- Special Ed.
      - a. Garcia-Heller raised the question regarding support system for students who do not qualify for Special Ed. yet require added supports; Social emotional supports are also needed for many; Watson will look into how to support those students
    7. Chronic Absenteeism was analyzed: added incentives quarterly, page 23; Herrera suggested advertising to parents to increase awareness regarding attendance; Anderson suggested our school nurse be involved in determining whether a student should/shouldn't attend school
    8. Suspension rate information, page 27,
      - a. Noon duties training LCAP/Site Control and SWISS documentation
    9. Appendix C, page 66, lists budget allocations
    10. Title 1 on page 58 is an Action Item
  - ii. Herrera motioned to approve SPSA 2019-2020 goals; Cardona 2<sup>nd</sup>; all in favor; no discussion; unanimous passage
- b. EL reclassified: 39 potential candidates and 2 Special Ed.
- c. Safety:
  - i. School Safety Plan going for approval to CVESD Board

- ii. Sherry Stone worked with staff on Dec. 6;
    - iii. Locks are a work in progress;
    - iv. Flores brought up a concern that the Hilltop parking lot gate has been left open
  - d. Library Update-library is open. Maker Space material need to be organized for student use.
7. Date Review
- a. Attendance
  - b. Achieve3000
  - c. Hanover Survey-data from 2018-19 emailed to SSC members
  - d. Suspension Data-no new data since last meeting
8. Committee Reports
- a. ELAC-information shared by Mr. Flores
  - b. DAC/DELAC-information shared by Mr. Flores
  - c. BAC-no information shared from committee members
9. Items for Next Agenda
- a. GLAD Refresher Training
  - b. Computer Purchase Approval
  - c. Budget
10. Oral Communication
11. Adjournment at 5:20 p.m.

The next regular meeting of the Loma Verde School Site Council will be held on Tuesday, December 11, 2019 at 3:00 p.m. in classroom 404.