



School Site Council (SSC) December 11, 2019 3:00 PM - Minutes

1. CALL TO ORDER - 3:06 PM
2. ROLL CALL FOR MEMBERSHIP
 - a. Members in attendance: Watson, Alvillar, Garcia Heller, Estrada, Anderson, Flores, Herrera, Cardona
 - b. Members absent: Verdugo, Rincon
3. APPROVAL OF THE AGENDA - Anderson moved. Cardona seconded. Watson proposed moving Item 8, Budget, to item 5, thus moving down items 5 – 10. Motion carries.
4. APPROVAL OF THE MINUTES
 - i. Garcia Heller moved to approve the November Minutes after amending by removing names from discussion areas of the Minutes. Alvillar seconded.
 - ii. Discussion: Purpose of the Minutes as a public document. Question was raised regarding how "transcriptive" the Minutes need to be and where names should be included or excluded. The importance of transparency for the public was discussed. The importance of capturing key information and discussion points was discussed. It was pointed out that when transcripts are not provided, questions or comments in the Minutes may be misconstrued by the public. When a member changes positions, it may not be well reflected in the Minutes. It was recommended that Minutes summarize key information and questions in a concise manner. Herrera spoke in favor of recording every person's positions for transparency purposes and allowing the public to see via the Minutes where SSC members stand, as well as members' input to SSC. Watson suggested that members declare when they would like their name attached to specific questions or statements.
 - iii. Alvillar made a friendly amendment to propose that all future Minutes will include names for motions; discussions will not include names. Amendment to the motion accepted.
 - iv. Motion failed with 3 in favor, 4 opposed.
 - v. Anderson moved to approve November Minutes as currently written. Cardona seconded. Discussion held regarding the possibility of creating a new motion to add to future agenda item. Motion carries.
 - vi. Garcia Heller moved to add agenda item to January regarding best practices for the taking of minutes. Anderson seconded. Discussion was held reflecting a desire to seek input from CVESD and other schools within the district. Watson will reach out to the district.
 - vii. Motion carries.
5. BUDGET
 - a. Budget Update
 - i. Watson provided packet of budget information including remaining balances. Must spend down all Title I money (does not carry over except for parent participation and professional development). Watson is looking into shifting funds from Title I to LCAP i.e. ELIA salary. There is no carryover in Title I from last year. There is a 5% recalculation from past year. \$134K in LCAP carried over. 82.7% of the LCAP budget was spent.
 - ii. Estimated site budget for next year includes 15% cut (\$38,000) for site control. Reduction in funds per student amount decreased from \$100 this year to \$85 next year. Next year \$125,900 allocated for Title I. This is a 5% decrease. Numbers may adjust slightly. Our unduplicated student count has increased by approximately 50 students.
 - iii.
 - b. 2020-2021 Staffing

- i. Staffing allocations for next year: Watson looking into scenarios to make cuts. Noon Duties have increased by one hour. Counselor cost approximately \$100K. Math Resource Teacher cost is approx. \$95K. P.E. Teacher costs approx. \$30K due to shared costs with Rohr. Moving VAPA to every other week could save \$34,400 with assumption Rohr or another school would split costs.
 - ii. Herrera spoke to the benefit of a Math RT. Concern of math scores was shared. There is a continued need for support and early intervention. A question regarding the impact of the Math RT was asked. It is noted that the RT has been pulled away from groups frequently over the last few years due to site RT being out and for test coordinating.
 - iii. Teachers have not been able to give input. The need for all stakeholders, in particular teachers, to have input was discussed. A teacher survey is being considered, although discussion is preferred.
 - iv. Watson stated that we have been deficit spending, or using carry-over money. She will look into by how much. Watson is proposing that SSC consider cutting position(s) to part time, or reducing library hours down (\$4300 savings).
 - v. This year Noon Duty positions are not fully staffed by one position. This is a savings of approx. \$4000. Watson stated that without a site RT, the ELIA position needs to be kept full time. The Computer Technician hours increased to 23 hrs.per week. Watson is proposing that the only potential staffing cuts are the VAPA teacher, counselor, Math RT.
 - vi. Quorum no longer met.
 - vii. Budget discussion and Action will be tabled pending stakeholder input and guidance or possible extension from the district. A possible emergency meeting for December 19, 2019 and/or an email discussion was considered.
- c. GLAD Refresher Professional Development - *Not discussed*
- d. Computer Needs: Title 1 request - *Not discussed*
- i. 2 student laptops for ELPAC testing \$680
 - ii. 1 teacher computer \$1112.00

6. PRINCIPAL REPORT – *Not discussed*

- a. Safety Update
- b. Building Update
- c. Tutoring
- d. Upcoming School Events

7. DATA REVIEW - *Not discussed*

- a. Attendance
- b. Achieve3000

8. COMMITTEE REPORTS – *Not discussed*

- a. ELAC
- b. DAC/DELAC
- c. BAC

9. ORAL COMMUNICATION - None

10. ITEMS FOR NEXT AGENDA

- a. Minutes
 - i. Best Practices
- b. Budget
 - i. Itemized breakdown of site spending will be provided

11. ADJOURNMENT - 4:15PM due to lack of quorum and needing more info on Budget items

The next regular meeting of the Loam Verde School Site Council will be held on Tuesday, January 28, 2020 at 3:00 p.m. in classroom 404.